

**Authorized Agent Form**

I, \_\_\_\_\_ of \_\_\_\_\_,  
(Print Name of Business Owner/Principal) (Print Business Name)

Do hereby authorize the following to act as my Agent(s) in submitting permit applications on behalf of my company, within the corporate limits of the City of Austin. I understand that I am responsible for any applications/documents as submitted by my Agent(s) and that the individual must exhibit this authorization form to the permitting staff upon request. I further acknowledge that this original authorization form is to remain in my permit file for legal reference purposes. It is agreed that the Agent(s) named below may act as the primary contact for request of information by City staff to complete applications. I understand that it is my responsibility to update my file with the City of Austin upon change of authorized agent status.

Persons named below are authorized and approved to submit permit application data and to obtain any right of way permits in regards to the Business:

1. \_\_\_\_\_  
Print Name of Authorized Agent      Company Name      E-Mail Address      Phone #

2. \_\_\_\_\_  
Print Name of Authorized Agent      Company Name      E-Mail Address      Phone #

3. \_\_\_\_\_  
Print Name of Authorized Agent      Company Name      E-Mail Address      Phone #

4. \_\_\_\_\_  
Print Name of Authorized Agent      Company Name      E-Mail Address      Phone #

5. \_\_\_\_\_  
Print Name of Authorized Agent      Company Name      E-Mail Address      Phone #

WITNESS OUR HANDS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_

I, the undersigned, representing the Business, do hereby affirm and swear, under oath, that all information on this form and on accompanying documents are true and correct.

Approved: City of Austin

\_\_\_\_\_  
For the City of Austin Department of Transportation

\_\_\_\_\_  
PRINTED NAME  
Owner/Principal

\_\_\_\_\_  
SIGNATURE  
Owner/Principal

STATE OF TEXAS  
COUNTY OF \_\_\_\_\_

SWORN TO AND SUBSCRIBED BEFORE ME ON THE \_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC SIGNATURE